Paris
1 hour by train
230 km

Tours
230 km

Blois
40 minutes by train
60 km

135,000 inhabitants | 30,000 students
3,000 international students
The University of Tours is integrated into the city and has a strong international orientation. We welcome students from all over the world and make our best to ensure their stay is a success.

A multidisciplinary establishment with a strong scientific potential, the University of Tours has multiple campuses in both cities of Tours and Blois.

Nested in the heart of the Loire Valley, the city of Tours is famous for its excellent location and its sweetness of life, as well as for its cultural, historical and gastronomic heritage. This context fosters diversity and exchanges and enables our 30,000 students to study in a pleasant environment.

This guide is designed to provide you with all of the advice and information useful towards a successful integration to the University of Tours and a smooth settling as an international student.
Table of Contents

Calendar
   University calendar 7

University services
   Culture 9
   Sport 9
   University health services - SSU 9
   Equality Mission 10

Your studies
   Courses 13
   Pedagogical tools 14
   Student card 15
   Libraries 15
   Improve your French 15

Consular and administrative procedures
   Checklist 17
   Residence permit & Visa 18
   Student life and campus contribution 19
   Administrative registration 19
<table>
<thead>
<tr>
<th>Category</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Health</strong></td>
<td></td>
</tr>
<tr>
<td>Social security</td>
<td>21</td>
</tr>
<tr>
<td>CMU-C</td>
<td>22</td>
</tr>
<tr>
<td>Aide médicale de l’état - AME</td>
<td>22</td>
</tr>
<tr>
<td>Consulting a practitioner</td>
<td>25</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>25</td>
</tr>
<tr>
<td>Need to talk? Get help!</td>
<td>25</td>
</tr>
<tr>
<td><strong>Housing and insurance</strong></td>
<td></td>
</tr>
<tr>
<td>Housing</td>
<td>27</td>
</tr>
<tr>
<td>Insurance</td>
<td>28</td>
</tr>
<tr>
<td>Key word</td>
<td>31</td>
</tr>
<tr>
<td><strong>Daily life</strong></td>
<td></td>
</tr>
<tr>
<td>Transportation</td>
<td>33</td>
</tr>
<tr>
<td>Means of communication</td>
<td>34</td>
</tr>
<tr>
<td>Food</td>
<td>34</td>
</tr>
<tr>
<td>Manage your money</td>
<td>35</td>
</tr>
<tr>
<td>Cultural events</td>
<td>36</td>
</tr>
<tr>
<td>Student associations</td>
<td>37</td>
</tr>
<tr>
<td>Useful Apps</td>
<td>37</td>
</tr>
<tr>
<td><strong>Your university</strong></td>
<td></td>
</tr>
<tr>
<td>University campuses</td>
<td>39</td>
</tr>
<tr>
<td>Map of Tours campuses</td>
<td>40-41</td>
</tr>
<tr>
<td>Map of Blois campuses</td>
<td>42-43</td>
</tr>
</tbody>
</table>
Thanks to the Welcome Desk, you will get all the information you need to start the year right! Get help on administrative paperwork, learn about university & local services, and meet other international students.

From Monday 4th to Friday 22nd September 2023

<table>
<thead>
<tr>
<th>August '23</th>
<th>September '23</th>
<th>October '23</th>
<th>November '23</th>
<th>December '23</th>
<th>January '24</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>All Saints' Day</td>
<td>Fr</td>
</tr>
<tr>
<td>2 We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>3 Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
</tr>
<tr>
<td>4 Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
</tr>
<tr>
<td>5 Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
</tr>
<tr>
<td>6 Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
</tr>
<tr>
<td>7 Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Mo</td>
<td>We</td>
</tr>
<tr>
<td>8 Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
</tr>
<tr>
<td>9 We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>10 Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
</tr>
<tr>
<td>11 Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Armistice 1918</td>
<td>Mo</td>
</tr>
<tr>
<td>12 Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
<td>Su</td>
<td>Tu</td>
</tr>
<tr>
<td>13 Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
</tr>
<tr>
<td>14 Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
</tr>
<tr>
<td>15 Tu</td>
<td>Assumption Day</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
</tr>
<tr>
<td>16 We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>17 Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
</tr>
<tr>
<td>18 Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Tu</td>
</tr>
<tr>
<td>19 Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Exams</td>
</tr>
<tr>
<td>20 Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
</tr>
<tr>
<td>21 Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
</tr>
<tr>
<td>22 Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
</tr>
<tr>
<td>23 We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>24 Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
</tr>
<tr>
<td>25 Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Christmas</td>
</tr>
<tr>
<td>26 Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Exams</td>
</tr>
<tr>
<td>27 We</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
</tr>
<tr>
<td>28 Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Su</td>
</tr>
<tr>
<td>29 Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>30 We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
</tr>
<tr>
<td>31 Th</td>
<td>Pré-rentrée</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

⚠️ This is not the final calendar. Please contact your registrar's office for more information.
Get information on student resources and university services through the “Points Info Campus”. Many events will take place in September and October to welcome you to Tours! For more information visit rentree.univ-tours.fr

**Buddy System:** get to know a local student to help you out!

Visit buddysystem.eu

---

<table>
<thead>
<tr>
<th>February '24</th>
<th>March '24</th>
<th>April '24</th>
<th>May '24</th>
<th>June '24</th>
<th>July '24</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Th</td>
<td>Fr</td>
<td>Mo Easter Monday</td>
<td>We</td>
<td>Labor Day</td>
<td>Sa</td>
</tr>
<tr>
<td>2 Fr</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td></td>
<td>Su</td>
</tr>
<tr>
<td>3 Sa</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
</tr>
<tr>
<td>4 Su</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
</tr>
<tr>
<td>5 Mo</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td></td>
<td>We</td>
</tr>
<tr>
<td>6 Tu</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
</tr>
<tr>
<td>7 We</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
</tr>
<tr>
<td>8 Th</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Armistice 1945</td>
<td>Sa</td>
</tr>
<tr>
<td>9 Fr</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Ascension Day</td>
<td>Su</td>
</tr>
<tr>
<td>10 Sa</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
</tr>
<tr>
<td>11 Su</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
</tr>
<tr>
<td>12 Mo</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
</tr>
<tr>
<td>13 Tu</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
</tr>
<tr>
<td>14 We</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
</tr>
<tr>
<td>15 Th</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
</tr>
<tr>
<td>16 Fr</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Exams</td>
<td>Su</td>
</tr>
<tr>
<td>17 Sa</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
</tr>
<tr>
<td>18 Su</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
</tr>
<tr>
<td>19 Mo</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
</tr>
<tr>
<td>20 Tu</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Pentecost Monday</td>
<td>Th</td>
</tr>
<tr>
<td>21 We</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
</tr>
<tr>
<td>22 Th</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
</tr>
<tr>
<td>23 Fr</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Exams</td>
<td>Su</td>
</tr>
<tr>
<td>24 Sa</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
</tr>
<tr>
<td>25 Su</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
<td>Tu</td>
<td>Th</td>
</tr>
<tr>
<td>26 Mo</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
<td>We</td>
<td>Fr</td>
</tr>
<tr>
<td>27 Tu</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
<td>Th</td>
<td>Sa</td>
</tr>
<tr>
<td>28 We</td>
<td>Th</td>
<td>Su</td>
<td>Tu</td>
<td>Fr</td>
<td>Su</td>
</tr>
<tr>
<td>29 Th</td>
<td>Fr</td>
<td>Mo</td>
<td>We</td>
<td>Sa</td>
<td>Mo</td>
</tr>
<tr>
<td>30 Sa</td>
<td>Tu</td>
<td>Th</td>
<td>Exams</td>
<td>Su</td>
<td>Tu</td>
</tr>
<tr>
<td>31 Su</td>
<td>Fr</td>
<td>We</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

⚠️ This is not the final calendar. Please contact your registrar’s office for more information.
university services
**Culture**

At the University of Tours, there are thousands of ways to enjoy your student life. To participate in an artistic practice workshop, in an artistic contest, to get enrolled in a student’s club or to attend a show are so many ways to contribute to it. These are all experiences that bring their share of emotions, discoveries, opportunities and enrichment.

The **Student’s Cultural Passport** is a sticker on your student card which you can buy for €8. Thanks to your PCE, you can benefit from preferential fares in more than 80 partner cultural places in Tours and Blois.

Find all of our partners’ offers on pce.univ-tours.fr, Facebook and Instagram.

**Sport**

Thanks to the University Service for Sports, you can practice sports all year long.

All students of University of Tours can enroll in weekly classes (more than 70 activities offered), training camp (sea and mountain hiking, canyoning, cross-country skiing/snowshoeing…), workshops (dances, well-being, multi-sports…), events (sports week, university by bike, skating rink party, volleyball night…) and competitions (faculty cup, inter-university championships).

‘Financial contribution requested’

**University Health Services (SSU)**

You can consult a doctor or a SSU practitioner for: psychological support, psychiatry, sexology, dietetic and nutrition, gynaecology, contraception, dermatology and STI (Sexually Transmitted Infections), sports medicine, dental health and vaccinations.

Consultations are covered by social security. Please think of making an appointment prior to your visit on: univ-tours.contactsante.fr/RendezVous

More info: SSU | 60 rue du Plat d’Étain à Tours | Bât H - 1st floor
02 47 36 77 00 | ssu@univ-tours.fr

Don’t forget your ‘carte vitale’ (social security card), your ‘mutuelle’ card (supplemental health insurance) and your health record/vaccination record. A consultation certificate can be provided to you upon request to justify for any unattended class.
Welcome Guide International Student

Counselling units of the University of Tours

Victims or witnesses, do not remain alone: the University is committed to you against all forms of sexist and sexual violence, harassment, cyberstalking, discrimination, conflict. Dedicated counselling units composed of staff, professionals and students acting collegially and trained in these themes, will support and accompany you in the process.

Why contact the counselling units?
- the unit will support you and refer you to the competent services
- the University will be able to take measures to protect victims and/or disciplinary measures against perpetrators of violence.

Equality Mission

The Equality Mission of the University of Tours works to implement and enforce the principles of equality, parity and diversity in the institution and to fight against all forms of discrimination, violence and harassment, to enable everyone to study comfortably.

Contacts:
☎ 02 47 36 81 65
✉ mission.egalite@univ-tours.fr
🌐 univ-tours.fr/l-universite/nos-valeurs/mission-egalite

Counselling, support and monitoring units:
✉ vss@univ-tours.fr (against gender and sexual violence)
✉ stop-discri.etu@univ-tours.fr (against discrimination and harassment)

More information:
🌐 univ-tours.fr/l-universite/nos-valeurs/mission-egalite/stop-aux-violences
Distributors of free menstrual products on campuses
Where can I find them?
☞ univ-tours.fr/l-universite/nos-valeurs/mission-egalite/precarie-menstruelle-des-distributeurs-de-protections-periodiques-gratuites-a-l-universite-de-tours

Gender identity and preferred name
The University recognizes the right of transgender students to use their preferred name for a number of documents and procedures within the university.
More information here: ☞ univ-tours.fr/l-universite/nos-valeurs/mission-egalite/lidentite-de-genre

Equality Mission Staff Members
The Equality Mission Staff Members are available in all campuses, at your disposal for any questions related to equality.
How to contact them? ☞ univ-tours.fr/l-universite/nos-valeurs/mission-egalite/les-correspondantes-et-correspondants-egalite
your studies
Courses

The University of Tours offers a standardised curriculum with a system of points that need to be earned (ECTS credits – European Credit Transfer System) for each degree awarded.

Find our entire training offer on univ-tours.fr/formations

Organisation of university curriculum

> University Degree of Technology (Bachelor Universitaire de Technologie, BUT)
  Undergraduate level, +3 years after A-levels, accessible after A-levels or any equivalent degree
  BUT = 3 years = 6 semesters (S1 to S6)
  180 ECTS

> Bachelor’s Degree (Licence, L)
  Undergraduate level, +3 years after A-levels, accessible after A-levels or any equivalent degree
  Licence = 3 years = 6 semesters (S1 to S6)
  180 ECTS

> Master’s Degree (Master, M)
  Postgraduate level, +5 years after A-levels, accessible after a Bachelor’s degree or any equivalent degree
  Master = 2 years = 4 semesters (S1 to S4)
  120 ECTS

> Ph.D. (Doctorat, D)
  Postgraduate level, +8 years after A-levels, accessible after a Master’s degree
  Ph.D. = 3 years / 180 ECTS

Course organisation

> Lectures (Cours magistraux, CM) are held in amphitheatres. The professor makes a continuous speech in front of the students.

> Tutorial Classes (Travaux dirigés, TD) are held in smaller groups. It is a time for exchanging, asking questions and doing exercises.

> Practical Classes (Travaux Pratiques, TP) are sessions held in laboratories.

Assessment

Each semester is equally balanced in terms of completing the academic year and validating ECTS credits. Work evaluation is performed following a twofold approach:

> Continuous assessment (Contrôle continu, CC) all along the semester. Points can be granted for class attendance, participation, written exams as well as for most oral presentations that may be performed during tutorial classes (so-called “TD”) and/or submitted to the teacher on a written basis.

> Final exam (CT or "partiel"). This exam takes place at the end of each semester (in December or January and in May or June).

In order to validate your academic year, you are required to pass both semesters. In case of a failure, there is a “second session” or retake session that enables you, under specific conditions, to retake exams at the end of May or early June.
Meeting the Faculty
Faculty members are happy to discuss and answer any question before or after class. Individual appointments can also be arranged. You can contact your professors by e-mail.

Find an e-mail address: \texttt{ent.univ-tours.fr/annuaire}

Pedagogical Tools

Digital Work Environment (ENT)
The University of Tours provides you with a personalised Digital Work Environment that gives you access to a set of online tools and services: E-mails, Timetables, Student file, Documentary resources, Calendars and exam results, Online courses, Re-registration

\texttt{ent.univ-tours.fr}

WIFI
EDUSPOT is the University’s secure network available to all students.

Computer Labs
As a University of Tours student, you can freely access over 70 computer labs all across the university campuses.

Printing, photocopying
Thanks to your refilled student card, you can use the photocopiers and printers (black and white) available in the university computer labs or corridors.

\texttt{imprimer.univ-tours.fr}

Your email address
It is personal and noted on your student card:

\texttt{firstname.lastname@etu.univ-tours.fr}

△ \textit{Check your mail as soon as the courses start via the ENT. All year long, you’ll receive important information regarding courses and student life.}

Only one ID for all the pedagogical tools
You access codes are on your certificate of university attendance (certificat de scolarité)

Student card
Upon your registration, you will get your student card that allows you to be identified as a student. Thanks to the online refill system, you can:

- Pay for your meals at the Crous University Restaurants (RU)
- Borrow documents from the university libraries
- Pay for your print outs and photocopies
In case your card is lost or stolen:
- Give notice of opposition on your electronic purse on the Crous website
- Ask for a new card at your Registrar’s Office (reediting will be charged)

Get an international student card here: isic.fr

University Libraries (Bibliothèques Universitaires, BU)

> On-site
Located at the heart of campuses, the BUs are places of university life open to all. You can work there in groups, individually, borrow documentation, ask your librarians for advice or even come in the evening until 10 p.m. during exam periods. Find the opening hours on the application: Aflueances.

> Remote access
All the documentation in one click thanks to Colibri, the university library catalog. Ebooks, articles, books, magazines, comics, DVDs, encyclopedias, dictionaries… find the online resources that interest you, from home, 24 hours a day, 7 days a week. The BUs also offer VoD (video on demand) and offer you 6 viewings per month on the Digital Media Library platform (Arte and Univers Ciné).

Improve your French

University Centre for Teaching French to International Students (Cuefee)
Located in the Tours downtown area, the Cuefee accompanies you as you learn the French language and helps you pursue your studies in Tours. Two to three French courses are offered, according to your level (24 hours per semester): Written language/Oral language/Cultural option. Fee: €60 per course per semester

Cuefee: 3 rue des Tanneurs à Tours
cuefee@univ-tours.fr
univ-tours.fr/cuefee

Languages Resource Centre (CRL)
CRLs enable you to evaluate your language level according to the CEFR standard (Common European Framework of Reference for Languages), as well as to develop your skills, to prepare for a certification (CLES, TOEIC, etc.). They are available on all university campuses.

Café des langues
If you wish to meet students from all around the world and speak other languages, you can go to the Café des Langues on Wednesdays from 8:30 pm onwards at the Crafty Brewpub, 18 place de la Résistance in Tours. Find them on the ESN Tours Discord: https://discord.gg/rw73NUR.

To refill your card: Izly App or izly.fr

Get an international student card here: isic.fr

The BU of the Tanneurs campus is closed for works for 2 years. Find the ephemeral libraries in rooms 31 and 70 of the Tanneurs campus.
consular and administrative procedures

Welcome Desk
4th – 22nd Sept
Checklist

Documents you need to bring to France

Documents required for both European and non-European students:

✓ A birth certificate translated into French by a sworn translator (list of translators available at the French embassy in your home country)
✓ Your health record booklet (or a copy of the vaccine pages)
✓ A few ID photos
✓ A parental certificate of resources for the years 2022 and 2023 if you are still attached to your parents’ tax household/ A personal certificate of resources for the years 2022 and 2023 if you file your own tax return

Optional:
✓ Your driving license and your car title deed
✓ A medical certificate translated into French if you intend to practice sports
✓ An international credit card may be useful, especially at the beginning
✓ The subscription to a rental guarantee via Visale if needed

In addition, for non-European students:

✓ A valid passport + a visa
✓ A certificate of health insurance
✓ An authorization of money transfer (contact your bank to check if this is required)

In addition, for European students:

✓ A valid ID
✓ A European health insurance card

⚠ Advice: Be sure to print out, scan and store online or on your smartphone all the necessary documents in case they get lost.

Things to do upon your arrival in France

What do I need to do when arriving in France?

✓ Validate my residence permit and my visa (when relevant)
✓ Subscribe to a civil liability insurance
✓ Subscribe to a home insurance
✓ Get a CVEC certificate (Student Life and Campus Contribution)
✓ Register at the University
✓ Register at the Social Security
✓ Subscribe to the CMU-C or to any other supplementary health insurance (optional)

All the aforementioned procedures are detailed in the following sections.
Residence permit & VISA

Apply for a visa

**BEFORE YOUR DEPARTURE** You need to apply for a visa if you come study in Tours and if your nationality is not European or if you are not from a country belonging to the European Economic Area. Please apply at the French Consulate in your residence country. [france-visas.gouv.fr](http://france-visas.gouv.fr)

Validate your visa

⚠️ *The validation procedure is compulsory and must be done online.*

Within three months after your arrival in France, you are required to validate your visa VLS-TS as well as to pay for the taxes that are related to your situation at the following address: [administration-etrangers-en-france.interieur.gouv.fr](http://administration-etrangers-en-france.interieur.gouv.fr)

This simple procedure ensures your stay in France is legal.

You will need:

> A valid e-mail address
> The information mentioned on your visa
> To communicate your date of entry in France
> Your residential address in France
> Your credit card in order to pay online for the issue fee for residence permit

*(Eg.: €75 for a student visa in 2023)*

Make sure you keep your certificate and your visa in your passport.

Campus France procedure

International students under the Campus France procedure (list of countries available here: https://pastel.diplomatie.gouv.fr/etudesenfrance/) must get their visas through the “Etudes en France” platform. The file you will be creating will prepare your application for a study visa. To do so, please fill up a form using your country’s Campus France services: [campusfrance.org](http://campusfrance.org)

Renew your visa

To ask for a student residence permit after a visa or to renew your residence permit (VLS-TS étudiant, for example), please go to this website:


between 2 and 4 months before your current visa or residence permit expires.
CVEC - Student Life and Campus Contribution

This contribution is compulsory and helps financing actions such as health care access, social support, sports practice, access to arts and culture, and improvement of the welcome procedures. Fee: €100

To get your CVEC certificate:
> Create your account on: messervices.etudiant.gouv.fr
> Connect to cvec.etudiant.gouv.fr You can pay by credit card online or by cash in Post Offices. A payment certificate will be immediately handed to you. You will be required to provide it to your Registrar’s Office upon registration.

⚠️ You are required to show your CVEC certificate, whether paid or exonerated, upon your registration.

Administrative registration

Normally, students are expected to register in July. Exceptions are tolerated for international students that are not in France yet. Please check our website. international.univ-tours.fr/english-version/admission-process-for-international-students/4-administrative-registration

In order to register, please make an appointment with the Registrar’s Office. Please make sure you come with your registration file, all the required supporting documents and a means of payment to pay for your tuition fees.

⚠️ All Student Office Administration contacts are available on our website:
univ-tours.fr/contacts-scolarite

Following the decision of the board of directors of October 17th, 2022, individual international students will benefit from partial exoneration of registration fees at the University of Tours for 2023-2024 academic year. Registration fees will thus be the same as the ones for French students. Applying to the University of Tours shall be considered as a request for exoneration.

For your information, tuition fees for 2022-2023 are as follows:
> €170 for a licence degree
> €243 for a master’s degree
> €601 for an engineering degree
> €380 for a Ph.D.

⚠️ Each student enrolled in an initial training programme in a higher education institution is required to obtain a CVEC certificate, whether paid or exonerated, prior to registration. More info on: cvec.etudiant.gouv.fr
health
Social Security

If you don’t have a valid European Health Insurance Card or a private or university European insurance, affiliation to the French general social security is compulsory. You can register online by connecting to the health insurance website dedicated to international students (available both in French and English):

🔗 etudiant-etranger.ameli.fr

Registration is free. It must be carried out right after your university registration. It will allow you to get reimbursed for up to 70% of your health care expenses.

Declare your regular general practitioner as soon as possible. To complement the social security reimbursements, you can subscribe to a supplemental health insurance (also called “mutuelle”). This is not compulsory, yet highly recommended.
Complément santé solidaire
(Complementary health solidarity)

The complementary health solidarity helps you with your health expenses. It replaces supplementary universal health coverage (CMU-C). It allows you to get reimbursed for the additional part of your health expenses. This means that this aid reimburses what is not reimbursed by the Health Insurance. Solidarity health supplement is free or paid according to your income.

More info on: service-public.fr/particuliers/vosdroits/F10027?lang=en

More info on: ameli.fr/assure/droits-demarches/difficultes-acces-droits-soins/complementaire-sante/complementaire-sante-solidaire

Aide médicale de l’État (AME)

If you are a foreigner and in an irregular and financially difficult situation, you might be allowed to register in this social security programme after 3 months of staying in France, depending on your resources.

More info on: ameli.fr/assure/droits-demarches/situations-particulières/situation-irreguliere-ame
SMILE!
YOU ARE INSURED.

INTERNATIONAL STUDENTS:
how to arrange your health insurance.

YOU CAN OBTAIN
FRENCH HEALTH INSURANCE
EASILY AND FREE OF CHARGE

You just have to register at the website etudiant-etranger.ameli.fr and follow the steps indicated.

amelifr
YOU ARE COMING TO STUDY IN FRANCE

1 REGISTER AT THE WEBSITE: ETUDIANT-ETRANGER.AMELI.FR

Enter the mandatory information
- Surname
- Forename(s)
- Date of birth
- Country of birth
- Email address
- Postal address in France
- Telephone number

2 CREATE YOUR PERSONAL SPACE

Submit the mandatory supporting documents
- Passport/identity card
- Residency permit
- Full copy of your birth certificate/excerpt of birth certificate with parenthood (drawn up by the Consulate)
- Certificate of education for the current year
- Certificate of parental permission (under the age of 16)
- IBAN
- Additional documents according to country of origin

Download your temporary certificate of affiliation to Social Security

- Submit the missing or non-compliant supporting documents in your personal space
- As soon as you receive a message awarding your French Social Security Number (NIR)...
- ...download your permanent certificate of affiliation to Social Security

3 ONCE YOUR AFFILIATION IS FINALISED, FOLLOW THESE PROCEDURES TO BE REIMBURSED AS EASILY AND QUICKLY AS POSSIBLE

You can take out complementary health insurance
The Health Insurance fund will reimburse part of your medical costs. We recommend you take out complementary health insurance to be better reimbursed.
If you have a low income, in most cases you will no longer have to pay these health costs with the Complémentaire santé solidaire.

Open your personal ameli account at ameli.fr or via the ameli application.

Complete and return the Vitale card form on receipt, providing your supporting documents
- Recent identity photo
- Identity document

Declare an attending physician at the time of a consultation with a doctor in France.

You belong to the Health Insurance fund of the place where you are living.
THIS PROCEDURE ONLY NEEDS TO BE FOLLOWED ONCE, ON YOUR ARRIVAL.

CONTACT THE HEALTH INSURANCE FUND:

FROM THE AMELI FORUM at ameli.fr

BY EMAIL from your ameli account, section “Contact us”.

BY TELEPHONE

3646 Free service + cost of call
Monday to Friday 08:30 to 17:30.
We can put you in contact with a bilingual telephone advisor on request.

IN PERSON in the Health Insurance fund of the place where you are living.
Pharmacy

With the prescription provided to you by your practitioner, go to the pharmacy to get your medicine. If you are registered at the French Social Security and you have a supplemental health insurance (“mutuelle”), advance payment will generally not be required.

△ Some prescriptions may not be refundable.
△ How to proceed on a Sunday, a national holiday or at night? Call the police (17) to get information on on-call pharmacies or check following website: www.3237.fr

Consulting a practitioner

If you are sick, make an appointment with your general practitioner (the one you declared to the social security services) by calling the GP office or online on doctolib.fr

You will be charged 25€ and you will be reimbursed by your Social Security and/or insurance and/or “mutuelle” if you have one.

△ A practitioner can be contracted or not contracted (“non conventionné”). What is the difference? The fees he/she will be charging, and the reimbursement you will get. Ask him/her about it.

Unable to attend your consultation,
> Call the practitioner who will let you know if they can do the consult at home or not.
> Call SOS Médecins (SOS Doctors) at 02 47 38 33 33
△ Prices rise if you choose a home consultation, and even more under special circumstances (night or national holiday).

Need to talk? Get Help!

SOS amitié
www.sos-amitie.org
02 47 54 54 54 or 09 72 39 40 50

SOS help (English speaking)
www.soshelpline.org
01 46 21 46 46

Emergency

European emergency number: 112
Fire brigade: 18 | Ambulance service: 15
housing and insurance
Housing

Various solutions are available to you:

> University residences
> Apartment rental
> Accommodation in a private home

University residences

The Crous offers furnished bedrooms as well as studio apartments and furnished apartments. Depending on available places, you can benefit from accommodation in a university residence (CROUS). From 11 July 2023, you can check available accommodations and express your preference on [messervices.etudiant.gouv.fr](http://messervices.etudiant.gouv.fr)

[+] crous-orleans-tours.fr/logements

⚠️ Please get your keys from Monday to Friday before 4pm. Don’t forget to inform your residence of your arrival.

Housing support

The CAF (Caisse d'Allocations Familiales, Family Assistance Fund) can provide a monthly subsidy equivalent to a portion of the rent. You can do an online simulation and check your eligibility on: [caf.fr](http://caf.fr)

Private housing

Here are a few sites with classified ads:

⚠️ Agency fees

Temporary housing:
airbnb.com | couchsurfing.org|

⚠️ For this type of housing, you need to be able to handle the process on your own and directly discuss with your property owner. The university cannot guarantee the quality of a private accommodation.
Insurance

Civil liability insurance

Civil liability insurance covers any bodily or material damage you may cause to anyone. It is compulsory in order to get your student card. It is generally included in the home insurance, yet sometimes contains limited civil warranties. Please get accurate information on what your insurance covers in terms of damage and repair.

⚠️ A certificate of insurance will be required in order to get your student card and practice sports.

Home insurance

Home insurance is compulsory in order to rent an apartment. It covers domestic incidents or accidents (fire, robbery or water damage).
Are you an employed student between 18 and 25 years old?

Are you renting housing?

CAF TOURAINE CAN HELP YOU

Housing allowance

Prime d’activité
To understand your benefits, your allowance, to create an estimate, apply online on:

The website
www.caf.fr

Phone app Caf - Mon Compte

SIMPLIFIEZ-VOUS LA CAF, TÉLÉCHARGEZ L'APPLI MOBILE

Easier, more convenient and faster, your Caf always evolves to meet your expectations.
Key words

Le bail (or "contrat de location"): The lease or rental agreement
It is an official document that you need to sign along with your property owner.
Length: 1 year. Advance notice: 1 to 3 months.

Le dépôt de garantie (or “caution”): the security deposit
This is a sum equivalent to one month of rent that you will be required to pay upon signature of the rental agreement. It will be returned to you within a maximum of two months after you move out, depending on the final inspection of the premises.

Garant: the guarantor
Someone agrees on a written document to pay for your rent in the event you can no longer do so. If you do not have a guarantor in France: visale.fr a free guarantor service

L’état des lieux: the condition of the premises
This is the description of the premises condition and their content in each room, furniture included. It needs to be edited in two samples and signed by both the tenant and the property owner when the keys are handed over and upon leaving of the tenant.

Les charges: utilities
This is the sum you need to pay in addition to the rent: cold water, common area maintenance, costs of caretaking and/or heating. Utilities may vary a lot, find out about it prior to the signature of your rental agreement.

Subscriptions
Electricity, gas, water, telephone and internet are at the tenant’s expense. You can contact any supplier, for example:
> Electricity (EDF):
  ☎️ +339 69 32 15 15
  🌐 edf-bleuciel.fr
> Gaz (ENGIE):
  ☎️ +339 69 39 99 93
  🌐 dolcevita.gazdefrance.fr
> Water (Véolia):
  ☎️ +33 969 323 529
  🌐 service-client.veoliaeau.fr

When entering and leaving, remember to record your energy consumption by checking the meters. Before you leave the accommodation, remember to cancel all your subscription contracts.
daily life
Transportation

**Tram and bus**

- Fil Bleu: network of buses (6am to 1am) and trams (7/7 days from 5am to 00:30am) of the Tours agglomeration

Individual tickets (€1.60/hour) can be purchased from the machines available on the tramway gates or on buses. Don’t forget to validate your ticket when getting on the tramway or the bus, under penalty of a fine.

Fil Bleu Student Pass: unlimited access to the entire tramway and bus network. Monthly subscription entitles you to rebates and preferential prices at Fil Bleu partners.

Fee: €230/year (+card creation fee)

\[\text{filbleu.fr}\]

- Remi: bus network operating in the region

\[\text{remi-centrevaldeloire.fr}\]

- Eurolines, Ouibus et Flixbus: companies operating in France and Europe at very attractive prices.

\[\text{eurolines.fr} \mid \text{ouibus.com} \mid \text{flixbus.fr}\]

**Bike rentals**

- Velociti: Rent your bike for only €3/month for Fil Bleu subscribers and €5/month for non-subscribers

\[\text{velo-rando-touraine.fr}\]

**Train**

- “Avantage Jeune” Card: 30% off your ticket fare depending on the date.
- All year long card free interesting fares: « Découverte 12-25 » or « Prem’s »
- Price: €49 (1 year validity)
- Tours Train Station | Place du Général Leclerc | phone: 3635 | \[\text{snfc-connect.fr}\]

\[\text{Think of booking your tickets up to three months ahead to benefit from competitive prices.}\]

- YEP’S (Centre Region) offers free ‘Rémi Liberté Jeune’ cards that allow to benefit from price rebates on train tickets, including tickets to Paris:

\[\text{yeps.fr}\]

**Carpooling**

Share your vehicle or someone else’s vehicle

\[\text{blablacar.fr}\]

**Aircraft**

- Fly to various cities in France and Europe: London, Dublin, Marrakech, Porto, Marseille from the airport of Tours-Val de Loire. Book your tickets at

\[\text{ryanair.com}\]

For further destinations, please check the airports of Nantes, Paris Charles-de-Gaulle, Paris Orly. The train can take you to these cities.
Means of communication

**Telephone and Internet**
To get to know and compare the main operators’ offers (SFR, Orange, Bouygues Télécom, Free), you can check their websites or go directly to an agency.

- Wi-Fi is available in all university residences.

**Regular mail**
The Post office sells stamps and sends regular mail and parcels in France and overseas. laposte.fr

Food
The French usually eat three times a day:
> Breakfast (sweet food, after waking up),
> Lunch at around noon/1:00 pm (complete meal or sandwich),
> Diner at around 7:00 pm/8:00 pm (complete meal).

- In France, you can drink tap water: it is safe (unless otherwise indicated)

French culture is also about:
> Being on time
> Not smoking in a public, close space
> Not dumping your waste into the wild
> Recycling: tours-metropole.fr/services-aux-habitants

**Doing your groceries**
- Markets: fruits and vegetables, poultry, cheese and fish.
- City, medium-sized grocery stores
- Large grocery stores (in the suburbs): larger choice, accessible by bus.

- You must pay for plastic bags. To do your groceries, think of bringing your own bag.

- Don’t confuse loyalty cards with credit cards that are offered by some supermarkets.

**University Restaurants (RU)**
For a cheap lunch, think of the RU (University Restaurants) and Crous cafeterias. The list is available on our website and introduces the offer available on each campus. They are open during course period from 11:30 am to 1:30 pm (during holidays, check on a case-by-case basis on the website). crous-orleans-tours.fr/restauration

Pay for your meals in Crous restaurants with your student card!

- Price for a meal at Crous in 2022: 3.30 €
- To refill your card: www.izly.fr
### Manage your money

#### Bank account
With a bank account, you can:
- Pay for most of your expenses (electricity, telephone, rent/transportation, Internet, daily expenses)
- Receive your wages more easily if you work
- Get directly reimbursed for your health expenses

Necessary documents to open a bank account:
- An ID
- A proof of your home address in France (phone or electricity bill, rent receipt...)
- A certificate of university attendance or a student card
- The documents that justify for your income, when relevant
- A deposit of a minimum amount of about €20

> Opening a bank account will entitle you to a credit card and a cheque book. Thanks to your bank statement (RIB), you will be able to set up direct debits for your various subscriptions.

There are two types of bank cards:
- the simple withdrawal cards allowing cash withdrawals in the ATMs of your bank 24/24 hours
- debit and payment cards (Visa type) which allow withdrawals of money from all bank vending machines and direct payments.

The cost varies between 30€ and 40€/year (student rate).

> Don’t forget to close your bank account prior to your leaving and to get your remaining money back.

#### Monthly budget
Average monthly budget: €700 to €800 on average (rent, transportation, food, outings, leisure activities)
- CVEC: €100 | Registration fees:
- €170 to €610 | Rent: €300 to €550/month | Food: €200 to €250/month
| Electricity, gas, water: about €30/month | Telephone, Internet: €20 to €30/month

Optional: | Transportation €20/month
- (Fil Bleu Student Pass),
- sports €25 (Pack’Sport),
- Culture €8 (PCE)

> You should be prepared to pay about €1,500 for your settlement expenses (security deposit, electricity, water, rent, etc.)

#### Cost of living
For your information, here are some prices for everyday products

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baguette</td>
<td>from €0.80 to €1</td>
</tr>
<tr>
<td>Liter of milk</td>
<td>from €0.80 to €1</td>
</tr>
<tr>
<td>Sandwich in town</td>
<td>from €4.50 to</td>
</tr>
<tr>
<td>Coffee</td>
<td>about €1.50</td>
</tr>
<tr>
<td>Bus ticket (1 hour)</td>
<td>€1.60</td>
</tr>
<tr>
<td>Cinema ticket</td>
<td>€7.80</td>
</tr>
<tr>
<td>Swimming pool ticket</td>
<td>€5.40 (€4.20</td>
</tr>
<tr>
<td>(student rate)</td>
<td></td>
</tr>
<tr>
<td>A meal in a restaurant menu</td>
<td>€15 to €20 for a</td>
</tr>
</tbody>
</table>

You can work in France during your studies

> Regulation on foreign workers in France and on student employment is strict, please check the reporting rules.

[service-public.fr/particuliers/vosdroits/F2713](service-public.fr/particuliers/vosdroits/F2713)
Cultural events

Find all about the latest news and student events on the online agenda at: 

 cultura.univ-tours.fr/agenda

Visiting Tours and its surroundings:

 culture.univ-tours.fr/agenda

tours-tourisme.fr/voir-faire/agenda

Cinemas

- Studio - 2 rue des Ursulines
- CGR Tours Centre - 4 place François Truffaut
- CGR Tours 2 Lions - Avenue Marcel Mérieux
- Ciné-Loire - 141 rue du Colombier

National museums and other historical monuments

Your student card gives you access to museums at a reduced rate, and free access to national museums if you are under 25 and originate from a European Union country.

Enjoy the 40th European Heritage Days on September 16th and 17th, 2023. Many historical sites will be open and free of access.

Les Greeters

These volunteers of all ages and all origins offer you a visit of the city through the eyes of a Tours inhabitant and in a friendly spirit. You can choose your Greeter according to his/her interests.

 loirevalleygreeters.com

The cultural program offered by the International Relations Office

The University International Relations Office organizes a program of cultural outings dedicated to newly arrived international students.

This program aims to help you learn about the heritage, history, architecture... in short how rich the Touraine and the Loire Valley are!

We offer you these activities at low prices in order to make it accessible for as many of you as possible and therefore to take advantage of your stay with us!
**Student associations**

**ESN Tours**
Association for Erasmus and international students of the University of Tours, events
facebook.com/ESNTours

**Les Halles de Rabelais**
Students in a precarious situation can count on Les Halles de Rabelais (Tours). Food parcels are distributed twice a month
univ-tours.fr/campus/vie-pratique/les-halles-de-rabelais hallesderabelais@gmail.com
facebook.com/HallesRabelais

**Les Bonnes Mines**
Free food and clothes distribution.
univ-tours.fr/campus/vie-associative/annuaire-des-associations-etudiantes/les-bonnes-mines
lesbonnesmines.univtours@gmail.com
Facebook : Collectif Les Bonnes Mines

**Association Générale des Assos Tourangelles Etudiantes**
Free groceries & other solidarity actions.
univ-tours.fr/campus/vie-associative/annuaire-des-associations-etudiantes/association-generale-des-assos-tourangelles-etudiantes
presidence.agate@gmail.com
facebook.com/agatetours

**Useful Apps**

**Izly** : to refill your Izly account

**Fil Bleu** : Tours vicinity bus-tramway-bike network. It allows you to check hours in real time.

**Tm Tours** : cultural agenda, cinemas, libraries, real time bus and tramway network, real time train, swimming-pools, garbage collection, etc.

**Blablacar** : popular French car share site to travel by car for a cheap fare.

**oui.sncf** : to book your train tickets directly from your smartphone

**ouibus & Flixbus** : cheap bus trips from Tours to anywhere in France and Europe.

**Affluences** : real-time hours and rush hours in libraries and museums.

**Citiz** : self-service car rental nearby your place, for 1 hour, 1 day or more.

**Guidea** : weekend ideas, must-see, monuments, museums, local activities, best restaurants, shows, fast passes, hotels and flights in the best conditions.
your university
**Tours**

Présidence et services administratifs [univ-tours.fr](http://univ-tours.fr)  
60 rue du Plat d’Étain  
Site du Plat d’Étain

Faculté des arts & sciences humaines [ash.univ-tours.fr](http://ash.univ-tours.fr)  
3 rue des Tanneurs  
Site des Tanneurs

Centre d’études supérieures de la Renaissance [cesr.univ-tours.fr](http://cesr.univ-tours.fr)  
59 rue Néricault-Destouches  
Site CESR

Faculté de droit, économie et sciences sociales [droit.univ-tours.fr](http://droit.univ-tours.fr)  
50 avenue Jean Portalis  
Site 2 Lions

Institut universitaire de technologie de Tours [iut.univ-tours.fr](http://iut.univ-tours.fr)  
29 rue du Pont Volant  
Site Jean Luthier

Faculté de lettres & langues [lettres.univ-tours.fr](http://lettres.univ-tours.fr)  
3 rue des Tanneurs  
Site des Tanneurs

Faculté de médecine [med.univ-tours.fr](http://med.univ-tours.fr)  
10 boulevard Tonnellé à Tours  
10 rue Émile Aron à La Riche  
 Site Tonnellé  
 Site La Riche

Faculté de pharmacie Philippe-Maupas [pharma.univ-tours.fr](http://pharma.univ-tours.fr)  
31 avenue Monge  
Site Grandmont

Polytech Tours [polytech.univ-tours.fr](http://polytech.univ-tours.fr)  
64 avenue Jean Portalis  
Site 2 Lions

Faculté des sciences & techniques [sciences.univ-tours.fr](http://sciences.univ-tours.fr)  
Parc de Grandmont  
Site Grandmont

IAE Tours - École universitaire de management [iaetours.fr](http://iaetours.fr)  
50 avenue Jean Portalis  
Site 2 Lions

Cuefee - Centre universitaire d’études du français pour étudiants étrangers  
3 rue des Tanneurs | [cuefee@univ-tours.fr](mailto:cuefee@univ-tours.fr)  
Site Tanneurs

**Blois**

Institut universitaire de technologie de Blois [iut-blois.univ-tours.fr](http://iut-blois.univ-tours.fr)  
3 place Jean Jaurès à Blois  
Site Jean Jaurès  
15 rue de la chocolaterie à Blois  
Site Chocolaterie
Blois
International Relations Office
60 rue du Plat d’Étain in Tours | Building A - Main floor, to the right
Open Monday to Friday / 9:00 am to 12:30 pm / 2:00 pm to 5:00 pm
☎ 02 47 36 67 04 | 📧 international@univ-tours.fr

Welcome and integration of individual international students
Eunjin Lee : ☏ 02 47 36 78 38 | 📧 welcomedesk@univ-tours.fr

Higher Education Registration (L1) and TCF – DAP / CEF Procedure - Campusfrance
☎ 02 47 36 78 38 | 📧 dap@univ-tours.fr

Registrar’s General Office
60 rue du Plat d’Étain in Tours | Building A - Main floor, to the left
☎ 02 47 36 64 51 | 📧 scolseve@univ-tours.fr

Registrar’s faculty offices
🌐 univ-tours.fr/contacts-scolarite

University Health Services
Health Center (Tours)
60 rue du Plat d’Étain in Tours | Building H - 1er floor
☎ 02 47 36 77 00 | 📧 ssu@univ-tours.fr

Prevention office (Blois)
3 place Jean Jaurès in Blois | offices JJ011 & JJ013
☎ 06 98 17 01 84 | 📧 ssu.blois@univ-tours.fr

Emergency numbers: European emergency number: ☏ 112
Ambulance service: ☏ 15 Fire brigade: ☏ 18 Police: ☏ 17
SOS doctors: ☏ 02 47 38 33 33